

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES**

October 16, 2018

HOAMCO Northeast Albuquerque Office
10555 Montgomery Boulevard N.E., Building One, Suite 100
2:00 p.m.

CALL TO ORDER

The Board meeting was called to order by President Tom Murdock at 3:00 p.m.

ROLL CALL

Board Members Present:

Tom Murdock, President
David Bentley, Vice President
Dr. James Cole, Treasurer
Brett Rayman, Director & NCC Chair
Clay Wright, Secretary
Scott Abbate, Director
Dr. Janet Brierley, Director

Board Members Absent:

None

Others Present:

Ken Dietrich, Homeowner
Lynette Rodriguez, HOAMCO Community Manager
Justin Scott, HOAMCO
Michael Franciosi, HOAMCO

HOMEOWNER CONCERNS

Mr. Ken Dietrich attended the meeting to discuss his concerns regarding the new construction near his home.

Mr. Dietrich left the meeting after the discussion.

APPROVAL OF MINUTES

The minutes of the September 18, 2018 meeting were accepted by the Board.

FINANCIAL REPORT

Dr. Cole discussed the financial report.

Additionally, the Board discussed the use of electronic signatures for reserve expenses. It was agreed upon that the use of electronic signatures would continue, but with the addition of a monthly check register for review.

The financial report was included in the Board packet.

MANAGEMENT REPORT

Mr. Franciosi presented the management report.

The Management report was included in the Board packet.

EXECUTIVE SESSION

The Board adjourned the regular session and entered in to the Executive Session at 3:37 p.m.

REGULAR SESSION

The Board resumed the Regular Session at 4:23 p.m.

VOTING MEMBER GROUP

No report. The next Voting Member meeting will be held on October 25, 2018.

HDROA SECURITY

The Board discussed the policies and procedures for G4S.

The G4S report was included in the Board packet. It was reported that the Sheriff's Overtime program will resume in November.

LANDSCAPE COMMITTEE

The minutes of the October 5, 2018 meeting were included in the Board packet.

MODIFICATIONS COMMITTEE

No report. The next meeting will be held on October 18, 2018.

CONTRACTS COMMITTEE

The report was included in the Board packet.

FINANCIAL OVERSIGHT COMMITTEE

The minutes of the October 11, 2018 meeting were included in the Board packet.

Dr. Cole presented and discussed any recommendations to the Board for consideration. The Board discussed the recommendations as presented.

It was the recommendation of the committee that the LCOG present a landscape plan to the Board of Directors which will improve the unsightly appearance of the southeast corner of the Spain and Tramway intersection without any additional landscape consultant cost. Additionally, it was the recommendation of the committee that a request is made to Heads Up Landscaping to honor the warranty and replace the dead plants at this location.

A motion was made by Dr. Brierley and seconded by Mr. Wright to request that Heads Up Landscaping honor the warranty and replace the dead plants at the southeast corner of Spain and Tramway. The motion carried unanimously.

A motion was made by Mr. Wright and seconded by Mr. Bentley to request that the Landscape Committee put together a plan to fix the unsightly nature of the southeast corner of the entrance at Spain and Tramway without any additional landscape consultant costs. The motion carried unanimously.

It was the recommendation of the committee that the discretionary threshold on any spending by the Community Manager be limited to only HDROA budget line items in an amount not to exceed \$2500.00. A motion was made by Mr. Wright and seconded by Mr. Bentley to lower the discretionary spending limit from \$5000.00 to \$2500.00. The motion failed.

COMMUNICATIONS COMMITTEE

Mr. Wright presented the report.

LCOG

The report was included in the Board packet.

GATED VILLAGE COMMITTEE

No report. The next meeting will be held on November 13, 2018.

PRIMARY ITEMS

The Board discussed the Primary Items on the agenda.

Mr. Rayman provided an update regarding the City of Albuquerque Integrated Development Ordinance (IDO). He discussed the proposed zoning map and the options that are available to amend it. There was concern expressed regarding the city established zones for High Desert, and the need to retain legal representation regarding this issue. **A motion was made by Dr. Cole and seconded by Mr. Abbate to retain attorney David Campbell or someone similarly qualified to represent High Desert. The motion carried with Mr. Wright opposed.**

The IDO Zone Designation Map was included in the Board packet.

The Board discussed the recognition plaque and a monetary donation for Albuquerque Fire Rescue. **A motion was made by Mr. Wright and seconded by Mr. Bentley that no donation be made to Albuquerque Fire Rescue. The motion carried unanimously.**

The Board discussed the proposed Modifications Committee Operating Procedures. **A motion was made by Dr. Cole and seconded by Dr. Brierley to adopt the Modifications Committee Operating Procedures as presented. The motion carried unanimously.**

The proposed Modifications Committee Operating Procedures were included in the Board packet.

Mr. Murdock left the meeting at this time.

The Board discussed the two bids that were received to maintain the streets in the gated villages. **A motion was made by Mr. Rayman and seconded by Mr. Abbate to present the paving bids to each village and let them make a decision on which to accept. If they do not believe that the bids are appropriate, provide a third option for an independent assessment. The motion carried unanimously.**

SECONDARY ITEMS

The Board discussed the Secondary Items on the agenda.

PENDING

The Board discussed the janitorial situation at the Trillium guard house. **A motion was made by Dr. Cole and seconded by Mr. Rayman to have the Trillium guard house cleaned and to provide cleaning supplies to allow G4S to clean afterward. The motion carried 3-2.**

The Board discussed the nomination of Michelle Lesher as the Chairperson to the Tramway Clean up Committee. **A motion was made by Dr. Brierley and seconded by Mr. Wright to approve Michelle Lesher as the Chairperson for the Tramway Clean-up Committee. The motion carried unanimously.**

NEXT MEETING DATE

The next meeting of the HDROA Board will be held on November 20, 2018, 3:00 p.m. at the HOAMCO Northeast Albuquerque Office.

ADJOURNMENT

A motion was made seconded to adjourn the meeting at 6:03 p.m. The motion carried unanimously.

Submitted by: Marlena Unis

Approved by: _____
Clay Wright, Board Secretary Date